भा.क.नि.

CCI

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
कापस भवन, प्लॉट नंबर 3 ए, सेक्टर 10, सीबीडी बेलापुर,
KAPAS BHAVAN, Plot No: 3A, Sector 10, CBD Belapur.
नवी मुंबई - 400614 **NAVI MUMBAI – 400 614.**
Ph.022-27579217 Fax 27576069/6030 Email : headoffice@cotcorp.com
Website – www.cotcorp.org.in ; Ministry of Textiles : www.ministryoftextiles.gov.in
Corporate Identity Number – U51490MH1971GOI014733

क्लाउड पर ईमेल सोल्यूशन सर्वर सेवा, एंटीवायरस और एन्टी स्पैम मॉड्यूल के साथ के लिए निविदा नोटिस

भारतीय कपास निगम लिमिटेड उन फर्मों / कंपनियों से दो बोली प्रणाली में सील टेंडर आमंत्रित करता है, जिनके पास केंद्रीय उपक्रम/सरकारी संगठन / लीडिंग वाणिज्यिक संस्थाओं हेतु सर्वर सेवा, एंटी वायरस और एंटीस्पैम मॉड्यूल्स के साथ क्लाउड परई-मेल एकीकृत संचार और सहयोग और सहयोग समाधान का पूर्व अनुभव है।

पात्रता मानदंड निम्नानुसार हैं :-

1. पिछले पांच वर्षों के दौरान विक्रेता को दो प्रोजेक्ट्स का न्यूनतम अनुभव होना चाहिए, जिनमें प्रत्येक की लागत रु. 2.00 लाख या उससे ऊपर की मेल सेवा, एंटी वायरस और एंटीस्पैम मॉड्यूल्स के रखरखाव CPSUs / Govt. संगठन / अग्रणी वाणिज्यिक संगठनमें होनी चाहिए।
2. विक्रेता के पास पिछले तीन वित्तीय वर्षों में से दो वित्तीय वर्षों के दौरान 50.00 लाख या उससे अधिक का वार्षिक कारोबार होना चाहिए।
3. न्यूनतम 2 प्रोजेक्ट का अनुभव / प्रोजेक्ट पूर्णता प्रमाण पत्र होना चाहिए।
4. विक्रेता के पास नवी मुंबई / मुंबई / ठाणे में स्थित विकास / सहायता कार्यालय होना चाहिए। प्रमाण पत्र जिसमें कार्यालय के पते के साथ फर्म के नाम पर पते का प्रमाण है।
5. विक्रेता को डिमांड ड्राफ्ट / पे ऑर्डर के माध्यम से रु. 10,000 / - (केवल दस हजार रुपए) की ईएमडी जमा किया जाना हैं।

विक्रेता निर्धारित प्रारूप में सीलबंद निविदाएं प्रस्तुत कर सकते हैं दो बोली प्रणाली में रु .10,000 / - (केवल दस हजार रुपए के ईएमडी) के साथ "कॉटन कॉर्पोरेशन ऑफ इंडिया लिमिटेड" के पक्ष में डिमांड ड्राफ्ट / पे ऑर्डर के माध्यम से देय देय मुंबई में लिफाफे के लिए सुपरस्क्रिप्ट करें "" के साथ उप-उल्लेखित पते पर(आईटी) को **11/02/2019** अपरान्ह 3.00 बजे तक नवीनतम और तकनीकीतक पहुँचने के लिए संबोधित करेंगे। निविदाएँ निविदाकर्ता की उपस्थिति में **11/02/2019** को 3.30 बजे खोली जाएगी।

विस्तार नियम और शर्तें, कार्य का दायरा और तकनीकी और वित्तीय बोलियों के प्रारूप हमारी वेबसाइट पर उपलब्ध हैं www.cotcorp.org.in और CPP टेंडर पोर्टल www.eprocure.gov.in।

उप प्रबंधक (आईटी)

भा.क.नि.
CCI

THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking)
KAPAS BHAVAN, CBD BELAPUR, NAVI MUMBAI – 400 614.
Tel No: +91-22-27579217, Fax No: 022- 27576030, 27579219
Website: www.cotcorp.org.in,E-mail - headoffice@cotcorp.com
Ministry of Textiles (Govt. of India), Web site : www.ministryoftextiles.gov.in

TENDER NOTICE FOR EMAIL SOLUTION ON CLOUD WITH SERVER SERVICE, ANTI VIRUS & ANTISPAM MODULES

The Cotton Corporation of India Limited invites Sealed Tenders in two bid system from the firms/companies, who have prior experience of EMAIL, unified communication and collaboration and collaboration solution on cloud with Server Service, Anti Virus & Antispam Modules for Central Public Sector Undertakings/Govt. Organizations / Leading Commercial Organisations.

The eligibility criteria are as under:

1) The vendor must have a minimum experience of two projects each costing Rs.2.00 lacs or above in Mail Serve Service, Anti Virus & Antispam Modules and maintenance of CPSUs / Govt. Organisations / Leading Commercial Organisations during last five years.
2) The vendor should have an annual turnover of Rs.50.00 Lacs or above during last two financial years out of last three financial years.
3) Experience / Project completion Certificate of minimum 2 project.
4) Vendor must have development/support office located in Navi Mumbai/Mumbai/Thane. The certificate containing Office addresses alongwith address proof in the name of the firm.
5) The Vendors may submit the EMD of Rs.10,000/- (Rupees Ten Thousand only) by way of Demand Draft / Pay Order.

The Vendors may submit sealed tenders in the prescribed format, in two bid system alongwith the EMD of Rs.10,000/- (Rupees Ten Thousand only) by way of Demand Draft / Pay Order favouring “The Cotton Corporation of India Ltd.”, payable at Mumbai superscripting the envelope "**TENDER FOR EMAIL solution on cloud with SERVER SERVICE, ANTI VIRUS & ANTISPAM MODULES** " addressed to Dy. Manager (IT) at the above-mentioned address to reach latest by **11/02/2019** upto 3.00 PM and the Technical Bid-I will be opened on **11/02/2019** at 3.30 PM in presence of the tenderer who remain present at the time of opening.

The detail terms and conditions, Scope of work and formats for technical and financial bids are available on our website www.cotcorp.org.in and CPP Tender Portal www.eprocure.gov.in.

Dy. Manager (IT)

1. Current Infrastructure & Background

The Cotton Corporation of India Ltd. is using PostMaster Enterprise ver. 8.08-RC16 of Qunantumlink Communciation P. Ltd. integrated with Windows for E-mail messaging The Email Infrastructure is centralized at Head office, Navi Mumbai and other remote offices accessing Email server through MPLS and internet.

2. **Requirement:**

CCIL intends to migrate existing PostMaster Enterprise ver.8.08-RC16 of Qunantumlink Communciation P. Ltd. setup to cloud mailing solution.

A comprehensive solution should be provided by the interested parties along with the email archival/backup functionality for 24*7*365 availability under DC-DR setup along with the other necessary features for end users productivity .

The requirement includes the following:

1) Implementation of a Public/Private Cloud based Email Solution

2) Migration of existing PostMaster Enterprise ver. From Qunantumlink Communications P. Ltd. It is suggested vendor may understand restorations procedures for migration of all the DATA.

Scope of work

1. SCOPE OF WORK

The scope of work below is indicative and not exhaustive. The vendor has to carry out all the tasks related directly or indirectly to the implementation.

Part A: Cloud Based E-mail Solution

1. Unlimited data usage for 1000 users.

2. Detailed Plan Document covering entire project life cycle with detailed of each actions and timelines
2. Implementation plan with zero or close to zero downtime
3. Training plan
4. Administration plan
5. Support plan

2. SLA: (Service Level Agreement)

Up Time Commitment

a. The proposed bidder should provide 99.95 % uptime on monthly basis (24 hours a day basis). For every 0.5% reduction in uptime beyond 99.5 % will attract a penalty of 2% of Monthly Charges. It will not be more than 10% of monthly Charges.
b. Any reported incident should be responded back in half and hour and resolved in 2 hours' time.

Features and functionalities Requirement:

1. Email Solution

The proposed private/public cloud based email solution is expected to have the following features. The bidder to explicitly confirm or deny each and every feature.

Technical. Compliance of the Email Solution			
A	Usability Features		
	S.N	Features	Technical Compatibility Bidder should mention Yes or No
	1	Private/ Public Cloud with dedicated instance and hosted in tier-Ill data centres located in India.	
	2	A Production and Disaster recovery site (replica of with Active-Passive deplovment has to be maintained should be in different seismic zone from Production.	
	3	Compatible with CCIL systems build of - Windows or latest & should support all popular browsers (like IE/Firefox/Chrome/Safari etc.).	
	4	Should have public folder manager feature for placing type mails.	
	5	Should have mailing list feature for mass mailing.	
	6	Should support domain wide global and personal address book.	
	7	Support up to unlimited archival mailboxes for users.	
	8	Should support advanced search and file indexing for large in boxes.	
	9	Users should be able to share their mailbox folders with permissions.	
	10	Should have vacation / auto responder feature.	
	11	Ability to search and retrieve content from archive based on sender / recipient, or content etc. date, sender/recipient, or content etc.	
B		**Integration Mgmt.**	
	1	The proposed solution should provide high scalability and capacity/performance issues due to sizing of no hardware/storage etc. The application should be scalable enough to accommodate minimum 1000 users with all the features/ services enabled for all the users. The CCIL may change the number of users, profile of users at any point of time during agreement period.	

	2	The proposed solution should have capabilities to integrate with the CCIL's User Authentication solution/ Single Sign On solution. At present CCIL is using Microsoft Active Directory and Active Directory Federation Services for the same.	
	3	Should be able to work and integrate seamlessly with the CCIL's existing investments of Microsoft Office Suite of Applications - where Microsoft Objects could be embedded with productivity suite without loss of any of their native functionality	
	4	The proposed solution should be IPv6 Compliant or it should be made compliant with no additional cost to the CCIL.	
	5	Should have ability to access the Mail server via IMAP and POP3 clients, with the option to connect over SSL/TLS.	
	6	Should support multiple mail domains on single mail server installation.	
	7	Should support domain based mail communication users. Some can be given internal (within domain) mail facility only.	
	8	Should support account grouping for purpose.	
	9	Should have user wise mail quota restrictions.	
	10	Should have a capability of storing single copy of E-mail/attachment in case of multiple recipients to optimize storage	
	11	Should have user/group wise attachment restriction by file type and by size.	
	12	The proposed solution should provide all the necessary access control mechanisms to manage user by the CCIL. *The* solution should be capable of managing authorization, capabilities of users or user groups.	
	13	Should have fully web based single window remote administration and status monitor of all core system services.	
	14	Should be allowed to use custom logos in the web	
	15	The web mail session idle time should be configurable at the global level.	
	16	Should have an ability to enforce client authentication to the SMTP server before relaying mail (with option to require authentication over TLS).	
	17	Support to mark/ filter Spam/ Junk mail management to Administrators and end users.	

	18	Should support user defined spam controller using white listing & black listing senders according to their e-mail address and domain / subject/ Mail contents.	
	19	Should have advance mail moderation and mail flow monitoring in real time.	
	20	The proposed solution should provide an uptime of 99.95 % and in case of failures, Response time for accessing the mail should be less than 5 seconds.	
	21	Mails/mail archives with ability to store at least 7 years of mails.	
	22	Should be able to migrate data from older system.	
	23	All the licenses offered by bidder against this RFP should be perpetual in nature	
	24	The existing email data of the Corporation and their branches (in India) has to be migrated to the new proposed mail solution within one month from the date of start of migration activity.	
C		**Security and Standard Compliance**	
	1	Should have Antivirus, Antispam and Intrusion prevention system protection from phishing/ransom ware attacks, etc.	
	2	The solution should conform to all the industry level certifications and ISO 27001	
	3	The proposed e-rnail instance or its content/ e-mail database should not be viewed by anyone except CCIL authorized persons.	

TENDER FOR EMAIL ON CLOUD WITH ANTISPAM & ANTIVIRUS PROTECTION

TECHNICAL BID: I

(SPECIFICATIONS)

1) Office Address in Navi Mumbai/Mumbai/Thane/Pune:

Yes	No

i) Name of the Organisation/Firm
ii) Year of Establishment
iii) Contact person
iv) Address of the Registered Office.
v) Address of office at Navi Mumbai/Mumbai/ Thane.
(with Phone Nos, Fax Nos & Email ID)
Address Proof such as electricity bill, Landline Telephone bill, property tax receipt or any other Government accepted address proof in the name of firm to be attached.

2) Whether Proprietorship, Partnership firm, or Company. :
Please enclose copies of documents, proof such as Certificate of Incorporation, Partnership deed etc.:

3) Whether the vendor have an annual turnover of Rs.50.00 Lacs or above and have earned net profit during last two financial years out of last three financial years.

Yes	No

If yes, please enclose audited balance sheet or certificate from CA. The turnover and profit figures must be appearing on the document attached.

4) Whether the vendor have Completed minimum 2 Projects each costing Rs. 2.00 Lacs or above in Email Solution on Cloud with Antispam & Antivirus Protection in CPSUs / Govt. organizations / Leading commercial organisations during last 5 years. :

Yes	No

If yes, the following details be given:
(Separate sheet can be enclosed)

Sr. No.	Name of the Orgn./ CPSU	Project Handled year	Duration of the Proj.	Value of Proj.
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(Note: Certificates of Project completed from the client alongwith project cost/Work order duly self-certified along with Contact details of the concerned organisation should be attached.)

5) Whether the Earnest Money Deposit for an amount of Rs.10,000/- (Rupees Ten thousand only) has been submitted alongwith this Technical Bid-I by the way of Demand Draft or Pay Order in favour of The Cotton Corporation of India Ltd. Payable at Mumbai. :

Yes	No

If yes, Details:
Draft / Pay order No.:
Date:
Amount:
Bank's Name:

6) Platform/technology will be used for upgradation/enhancement of website (Details :

may be attached as separate sheet)

7) PAN No. :

8) GST Number :

9) Details of Bank Account
Name of the Bank
Account No. and type
MICR No.
:

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

TENDER FOR EMAIL SOLUTION ON CLOUD WITH ANTISPAM & ANTIVIRUS PROTECTION

FINANCIAL BID: II

(PRICE QUOTATIONS)

Sr. No.	Particulars	Cost (INR)
1	**i) Cost of Number of Email id's /User 1000 with unlimited Data usage for 2 years** **ii) GST Please Specify, if any _____**	
A	**Total Cost (i+ii)**	
B	**Data Migration of Live Mailbox (if applicable)**	
C	**On time setup charges**	
2	**Total Cost (A+B+C)**	
(1) The cost of number of Email id's/Users 1000 with unlimited Data usage shall be valid for 2 years from the date of start and extendable for further 1 year at same terms and conditions. (2) The rates mentioned at Sr.1 (A) should be fixed for 3 years and there will be no upward revision in rates upto 3 years.		
	L1 will be decided on the basis of Sr. 2	

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Tender Submission:

(1) Tenderer should submit the tender in the tender box placed at 6th Floor (Kapas Bhavan) addressed to Dy. General Manager (IT), THE COTTON CORPORATION OF INDIA LTD., KAPAS BHAVAN, 6th Floor, Plot 3/A, Sector 10, CBD Belapur, Navi-Mumbai – 400 614 on or before due date and time, as under:

Envelope A : Envelope A marked as Technical Bid-I on the envelope should contain Technical Bid-I alongwith EMD D.D./Pay Order.

Envelope B : Envelope B marked as Financial Bid-II on the envelope should contain Financial Bid-II.

Envelope C : Envelope C should contain Envelope A and Envelope B duly "TENDER FOR Email Solution on Cloud with Antispam & Antivirus Protection ".

Note : Each envelope should contain the name and address of the Vender.

(2) I/We hereby declare that I/We have downloaded the tender documents from the Cotton Corporation of India Ltd. website www.cotcorp.org.in / www.eprocure.gov.in and printed the same. I/We have verified the contents of the printed documents from the website and there is neither any addition nor any deletion nor any alteration to the content of the tender documents.

(3) I/We declare that the information/tender form downloaded is original and in the event of this being different from the original tender documents, my tender form may be rejected by the Corporation including forfeiture of Earnest Money.

(4) Date of opening of Technical Bid-I, **11/02/2019** at 3.30 p.m. in the presence of tenderers who may remain present.

(5) Financial Bid-II for price quotations shall be opened in respect of those tenderer who qualify Technical Bid-I for specifications and other requirements.

(6) The tender should be signed by the person having necessary authorization.

(7) Tenders containing false, incomplete and/or inadequate information are liable to be rejected.

(8) The Corporation reserves the right to accept or reject any/all tender without assigning any reason thereof.

Signature of the Tenderer :

Name of the Tenderer :

Address & Seal :

Other Terms

CCI invites the vendors' attention to the following terms and conditions, which underline this tender.

1. Contract with the Vendor

CCI would enter into a contract with the vendor who will be responsible for delivery and implementation of Email, unified Communciation and collaboration Solution on Cloud with Antispam & Antivirus Protection.

2. Proposal Process Management

CCI reserves the right to accept or reject any or all proposals, to revise the tender, to request one or more re-submissions or clarifications from one or more vendors, or to cancel the process in part or whole. Additionally, CCI reserves the right to alter the specifications, in part or whole, during the Tender process, and without re-issuing the Tender. All claims for functional/technical delivery made by the vendors in their responses to the tender shall be assumed as deliverable within the quoted financials.

Vendors shall be entirely responsible for their own costs and expenses that are incurred while participating in the Tender and contract negotiation processes.

3. Date of Bid Expiration

Due to the nature of the evaluation process, and approval activities that may occur, proposals must be valid for a minimum of **90** days from the last date of proposal submission. The Corporation reserves the right to ask the vendors for extension of bid validity.

4. Bidder Authorisation to Bid

Responses submitted by vendors to this Tender represent a firm offer to contract on the terms and conditions described in the vendors' response. The proposal must be signed by an official duly authorised to bid. An Authorisation Letter in this regard must be attached with the tender.

5. Proposal Ownership

The proposal and all supporting documentation submitted by the vendors shall become the property of CCI.

6. Effective date of start of contract

The effective date of start of contract will be reckoned from the date of the work order by the Corporation.

7. Sub let/Outsource

The vendor will not be allowed to sub let/outsource the contract to any other party

8. Time for completion of the Project

The Time limit for completion of the project will be – 30 days form the start of the contract.

9. Penalty

If the vender will not be able to delivery the project i.e. Email, unified Communciation and collaboration Solution on Cloud with Antispam & Antivirus Protection including Testing, implementation and training within 30 days, then penalty will be imposed as under:

a. Deduction of 0.50% of total value of the contract excluding cost of warranty for per week delay or part thereof. Subject to maximum deduction of 10% of the total value of the contract excluding cost of warranty.

10. Source code

The vendor has to provide complete source code alongwith all documentations while handing over the project to CCI after completion of the project. The source code and database will be property of CCI.

11. Financial Bid

In Financial Bid – II, Cost for Email, unified Communication and collaboration Solution on Cloud with Antispam & Antivirus Protection for the period of 3 years including implementation, Testing, Training and taxes if any be given separately in the prescribed format. Wherever options are given, the bid is liable to be rejected.

12. Payment Terms

The Payment terms of the project will be as under:

First Invoice payment will be made only after successful implementation, training, migration of existing mail server to new mail server. Payment will be made on advance quarterly basis on submission of Invoice.

The payment will be made through Electronic Clearing Service (ECS) for which vendor has to provide MICR No. and details of Bank Account to CCI. AMC charges will be paid annually in advance

13. Refund of EMD

The EMD amount for venders other than to whom the work awarded will be refunded within 15 days after opening of financial bid. However, the EMD amount of the vender to whom work is awarded will be refunded after completion of entire project including testing, hosting of website and training and AMC period. If vendor backs out and does not complete the project their EMD will be forfeited and vendor will be debarred for submission of future tenders in the corporation.

NOTE: "Corporation/CCI" wherever appears in above document means "The Cotton corporation of India Ltd."

CHECK-LIST FOR PREPARING TENDER DOCUMENT

Sr. No.	Particulars	Yes/No
1	Whether, the Technical Bid-I each column has been filled, sealed and signed in specified format ?	
2	Whether the vendor have successfully completed minimum 2 projects each costing Rs.2.00 Lacs or above in EMAIL, unified communcition and collaboration and collaboration solution on cloud with Server Service, Anti Virus & Antispam Modules in CPSU/Govt. Organisations/Leading Commercial Organisations during last five years? Whether, copy of work order containing value & scope of work and completion certificate duly self certified copy attached with Technical Bid-I ?	
3	Whether the vendor have Annual turnover of Rs.50.00 Lacs or above and has net profit during last two financial years out of last three financial years.	
4	Whether the tenderer has local development/support office at Navi Mumbai/Mumbai/Thane. The certificate containing Office addresses alongwith address proof , Contact Person details and telephone nos. is attached with Technical Bid-I ?	
5	Whether properitorship, partnership firm or company ? The self certified copy of documentary proof such as certificate of incorporation, partnership deed etc. attached with Technical Bid-I out of last three financial years.	
6	Whether the EMD of Rs.10,000/- by the way of Demand Draft/Pay Order in favour of “The Cotton Corporation of India Limited” attached with Technical Bid-I ?	
7	Whether the tenderer has PAN number and GST no. and it is mentioned on Technical Bid-I ?	
8	Whether the Technical Bid – I alongwith necessary documents/certificates has been stapled properly and page no. has been put on each paper ?	
9	Whether, the Financial Bid-II has been filled, sealed and signed in specified format ?	
10	Whether the quoted price in Financial Bid-II is inclusive of all applicable taxes like GST etc. ?	
11	Whether envelope A marked as Technical Bid-I on the envelope contains Technical Bid-I alongwith certificates/documents & EMD ?	
12	Whether envelope B marked as Financial Bid-II on the envelope contains Financial Bid-II ?	
13	Whether envelope C contains Envelope A & Envelope B duly "TENDER FOR EMAIL SOLUTION ON CLOUD WITH SERVER SERVICE, ANTI VIRUS & ANTISPAM MODULES " ?	